

PHARMACEUTICALS & MEDICAL DEVICES BUREAU OF INDIA (PMBI)

(Set up under the aegis of Department of Pharmaceuticals, Govt. of India)

E-1, 8th Floor, Videocon Tower, Jhandewalan Extn., New Delhi - 110055

ADVT.NO.-05/2022

HIRING OF 02 TECHNICAL CONSULTANTS INVESTMENTS
(DOMESTIC/FOREIGN)

Pharma Bureau under Pharmaceuticals & Medical Devices Bureau of India, Department of Pharmaceuticals, Government of India proposes to engage 02 nos. Technical Consultant (01 for Investment (Domestic) and 01 for Investment (Foreign)) on contract basis.

Interested, eligible candidates can send their applications at recruitment1@janaushadhi.gov.in or can send their applications (Hard Copies) by post/courier to **CEO, PMBI at E-1, 8th Floor, Videocon Tower, Jhandewalan Extn., New Delhi - 110055** up to **11.08.2022 (Till 05:00 PM)**. Application form along with detailed terms & conditions, qualifications for engagement etc. are available at our website: www.janaushadhi.gov.in .

CEO, PMBI

JOB DESCRIPTION SHEET

1. IDENTIFICATION DATA:

JOB TITLE:	TECHNICAL CONSULTANT, INVESTMENTS (DOMESTIC)
DEPARTMENT:	PHARMA BUREAU. DEPARTMENT OF PHARMACEUTICALS. MINISTRY OF CHEMICALS AND FERTILIZERS.

2. JOB SUMMARY:

THE TECHNICAL CONSULTANT WILL WORK IN PHARMA BUREAU WHO CAN HANDLE THE FDI INVESTMENTS (DOMESTIC) RELATED MATTERS. THE PERSON SHOULD ALSO BE VERY CREATIVE BY HAVING AN EXPERIENCE IN PHARMACEUTICAL OR COGNATE SECTOR AND SHOULD BE ABLE TO NEW BRING IDEAS FOR SECTORAL AND INSTITUTIONAL DEVELOPMENT. THE DETAILED JOB REQUIREMENT ARE AS FOLLOWS:-

- a) COMPLIANCE OF FDI APPROVALS MADE INCLUDING MONITORING THE FDI COMPLIANCE PORTAL.
- b) MARKET INTELLIGENCE / DATA ON PRODUCTION DEMAND.
- c) EXAMINATION OF DOMESTIC INVESTMENT SCENARIO AND EVALUATION OF OPPORTUNITY/POTENTIAL FOR INVESTMENT IN PHARMA & MEDICAL DEVICES SECTOR OF INDIA (REGULAR DATA, THEMATIC ANALYSIS).
- d) ANALYSIS OF CREDIT AND OTHER MAJOR FINANCIALS OF THE PHARMA AND MEDICAL DEVICES INDUSTRY (INCLUDING ITS ROLE AND CONTRIBUTION IN THE INDIAN ECONOMY).
- e) MAINTAINING REPOSITORY OF INCENTIVES EXTENDED TO THE PHARMA AND MEDICAL DEVICES SECTORS AND ANALYSING INDUSTRIAL POLICY OF STATES.
- f) EVALUATING MEANS OF FINANCING TO PHARMA INDUSTRY, INCLUDING MSMES.
- g) ORGANIZING EVENTS PROJECTING INDIA AS A FAVOURABLE INVESTMENT DESTINATION TO DOMESTIC INVESTORS.

3. MINIMUM JOB REQUIREMENTS {JOB SPECIFICATIONS}: -

EDUCATION: <u>ESSENTIAL.</u>	MASTER DEGREE IN ECONOMICS/FINANCE/COMMERCE FROM ANY RECOGNIZED NATIONAL OR FOREIGN UNIVERSITY.
<u>DESIRABLE.</u>	PERSONS WITH SPECIALIZATION IN FDI POLICY, FEM (NDI) RULES, FEMA, RBI GUIDELINES, AND OTHER RELEVANT GUIDELINES AND ACTS ETC. FROM AN INDIAN UNIVERSITY/INSTITUTE RECOGNIZED BY GOVERNMENT BODIES/ AICTE OR A SIMILAR FOREIGN UNIVERSITY / INSTITUTE.
AGE:	MAXIMUM AGE LIMIT SHOULD NOT BE ABOVE 40 YEARS AS ON 31.07.2022.
EXPERIENCE:	(I) MINIMUM 3 YEARS OF EXPERIENCE IN THE AREAS OF INVESTMENTS (DOMESTIC AND FOREIGN) AND HAVING KNOWLEDGE ABOUT FDI POLICY, FEM (NDI) RULES, FEMA, RBI GUIDELINES, AND OTHER RELEVANT GUIDELINES AND ACTS ETC. (EXPERIENCE IN CORPORATE PRACTICES / COMPANY

	AFFAIRS AND RELATED FINANCIAL / LEGAL WORK MAY ALSO BE CONSIDERED) (II) EXPERIENCE OF WORKING IN GOVERNMENTS' MINISTRIES/DEPARTMENTS IS PREFERABLE.
ABILITIES:	<ul style="list-style-type: none"> • MUST HAVE IN-DEPTH KNOWLEDGE OF SECTORS OR SUB-SECTORS. • EXCELLENT COMMUNICATION AND WRITING SKILLS. • RESEARCH AND ANALYTICAL SKILLS. • GOOD KNOWLEDGE OF WORKING IN MS OFFICE.
REMUNERATION:	MONTHLY REMUNERATION OF RS. 80,000/- TO RS. 1,45,000/- WILL BE PAYBLE. THE ACTUAL REMUNERATION WILL BE DECIDED BY THE SELECTION COMMITTEE AFTER CONSULTATIONS WITH THE APPLICANTS CONSIDERING HIS/HER DOMAIN SPECIALIZATION AND YEARS OF EXPERIENCE IN THE RELEVANT FIELD.
APPLICATION FEE:	THERE SHALL BE NO APPLICATION FEES.

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JOB DESCRIPTION SHEET

1. IDENTIFICATION DATA:

JOB TITLE:	TECHNICAL CONSULTANT, INVESTMENTS (FOREIGN)
DEPARTMENT:	PHARMA BUREAU. DEPARTMENT OF PHARMACEUTICALS. MINISTRY OF CHEMICALS AND FERTILIZERS.

2. JOB SUMMARY:

THE TECHNICAL CONSULTANT WILL WORK IN PHARMA BUREAU WHO CAN HANDLE WHO CAN HANDLE THE FDI INVESTMENTS (FOREIGN) RELATED MATTERS. THE PERSON SHOULD ALSO BE VERY CREATIVE BY HAVING AN EXPERIENCE IN PHARMACEUTICAL OR COGNATE SECTOR AND SHOULD BE ABLE TO NEW BRING IDEAS FOR SECTORAL AND INSTITUTIONAL DEVELOPMENT. THE DETAILED JOB REQUIREMENT ARE AS FOLLOWS: -

- a) OUTWARD FDI TO DIVERSIFY GLOBAL SUPPLY CHAINS AND LEVERAGING CAPACITIES OF THE MULTILATERAL INVESTMENT GUARANTEE AGENCY (MIGA).
- b) PROFILING OF PRESENCE OF INDIAN PHARMACEUTICAL INDUSTRY IN FOREIGN COUNTRIES, INCLUDING STRENGTHS, CHALLENGES AND FURTHER POTENTIAL W.R.T. INVESTMENTS.
- c) UNDERSTANDING INVESTMENT CLIMATE OF MAJOR PHARMA COUNTRIES; COLLABORATION WITH THE WORLD ASSOCIATION OF INVESTMENT PROMOTION AGENCIES (WAIPA) AND ANALYSING TREND IN INTERNATIONAL INVESTMENT FLOWS IN PHARMACEUTICAL AND MEDICAL DEVICES SECTORS.
- d) ANALYSING BILATERAL INVESTMENT TREATIES.
- e) MATTERS RELATING TO AGREEMENT ON TRADE-RELATED INVESTMENT MEASURES (TRIMS) OF WTO, INVESTMENT CHAPTERS OF G-20 AND OTHER MATTERS RELATED TO MULTILATERAL DIALOGUE / POLICY.
- f) LEVERAGING CREDIT FROM MULTILATERAL AND BILATERAL INSTITUTIONS / FOREIGN COUNTRIES.
- g) ORGANIZING EVENTS PROJECTING INDIA AS A FAVOURABLE INVESTMENT DESTINATION TO DOMESTIC INVESTORS.

3. MINIMUM JOB REQUIREMENTS {JOB SPECIFICATIONS}: -

EDUCATION: <u>ESSENTIAL.</u>	MASTER'S DEGREE IN ECONOMICS/FINANCE/MBA (INTERNATIONAL BUSINESS) FROM ANY RECOGNIZED NATIONAL OR FOREIGN UNIVERSITY; SPECIALIZATION IN INTERNATIONAL RELATIONS OR INTERNATIONAL ECONOMICS ETC, IS PREFERABLE.
<u>DESIRABLE.</u>	PERSONS WITH SPECIALIZATION IN BILATERAL/MULTILATERAL INSTITUTIONS/ ORGANIZATIONS, UN BODIES, GOVERNMENT OF INDIA'S AGENCIES, ACADEMIA / THINK TANKS / RESEARCH INSTITUTIONS, COMMERCIAL AGENCIES
AGE:	MAXIMUM AGE LIMIT SHOULD NOT BE ABOVE 40 YEARS AS ON 01.07.2022.
EXPERIENCE:	MINIMUM 3 YEARS OF EXPERIENCE IN THE AREAS OF WORKING WITH BILATERAL/MULTILATERAL INSTITUTIONS/ ORGANIZATIONS, UN BODIES, GOVERNMENT OF INDIA'S AGENCIES, ACADEMIA / THINK TANKS / RESEARCH INSTITUTIONS, COMMERCIAL AGENCIES ENGAGED IN THE RELEVANT WORK.
ABILITIES:	<ul style="list-style-type: none">• MUST HAVE IN-DEPTH KNOWLEDGE OF SECTORS OR SUB-SECTORS.• EXCELLENT COMMUNICATION AND WRITING SKILLS• RESEARCH AND ANALYTICAL SKILLS.

	<ul style="list-style-type: none">• GOOD KNOWLEDGE OF WORKING IN MS OFFICE
REMUNERATION:	MONTHLY REMUNERATION OF RS. 80,000/- TO RS. 1,45,000/- WILL BE PAYBLE. THE ACTUAL REMUNERATION WILL BE DECIDED BY THE SELECTION COMMITTEE AFTER CONSULTATIONS WITH THE APPLICANTS CONSIDERING HIS/HER DOMAIN SPECIALIZATION AND YEARS OF EXPERIENCE IN THE RELEVANT FIELD.
APPLICATION FEE:	THERE SHALL BE NO APPLICATION FEES.

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Terms & Conditions

1. **TA/DA:** The Individual consultants may be required to undertake domestic tours subject to approval of competent authority and they will be allowed TA/DA reimbursement at par admissible to Under Secretary to the Government of India.
2. **Standards of Conduct:** The Technical Consultants shall comply with all laws/rules and regulations bearing upon the performance of their duties. Failure to comply with the same is grounds for termination of the services of the individual Consultant.
3. **Prohibition of Sexual Exploitation and Abuse:** In the performance of his duties, the individual Consultants shall comply with the Sexual harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. Any breach of the provisions thereof shall a ground for termination of his services. Any further action may also be recommended for appropriate legal action.
4. **Service Incurred Death or Grievous Injury:** In the event of death or grievous injury to the individual consultant during the course of his duties, compensation may be payable as per extant guidelines of the Department.
5. **Other Terms & Conditions of the Contract:**
 - a)
 - (i.) Candidates shall be hired on contractual basis for a given piece of work or for a period up to 1 year. This term can be extended up to 3 years depending on the performance of the candidate or need of the Department.
 - (ii.) The Consultants shall be selected by a Selection Committee set up by the Department.
 - b) The contract can be terminated at any time by the Department giving one month's notice without assigning any reason. The services can also be terminated if the competent authority is dissatisfied with their performances.
 - c) The Consultants shall perform the duties assigned to him. The competent authority reserves the rights to assign any duty as and when required. No extra/additional allowance will be admissible in case of such assignment.
 - d) Consultants shall be eligible for 08 days leave during the period of one year beside the Gazetted holidays. However, un-availed leave shall not be carried forward, in case of extension beyond one year.
 - e) 'No work no pay' will be applicable during the period of contract, if more than prescribed leave will be taken.
 - f) Basic support like office space, furniture, stationery, computer, access to internet etc. will be provided where needed by the department so that assigned duties may be handled smoothly.

- g) Selected Personnel hired as Technical Consultants will be offered appointment letters to get the assignment. They would be required to join within prescribed period as indicated in the appointment letter.
- h) The Consultant shall not be entitled to any benefit like Provident Fund, Pension, Insurance, Gratuity, Medical Attendance Treatment, Seniority, Promotion etc. or any other benefits available to a Government Servant appointed on regular basis.
- i) The Consultants will not be granted any claim or right or preference or regular appointment to any post in Government set up.
- j) The Consultants shall not be entitled to any TA for joining the appointment.
- k) If any declaration given or information furnished by Consultant proves to be false or if he/she is found to have willfully suppressed any material information, he/she will be liable for removal from such contract and also such other action as the Government may deem necessary.
- l) The hiring/contract will be subject to physical fitness and the consultant is required to submit a certificate to this effect at the time of joining.

Interested, eligible candidates can send their applications at recruitment1@janaushadhi.gov.in or can send their applications (Hard Copies) by post/courier to **CEO, PMBI at E-1, 8th Floor, Videocon Tower, Jhandewalan Extn., New Delhi - 110055** up to **11.08.2022 (Till 05:00 PM)**. Application form along with detailed terms & conditions, qualification for engagement etc. are available at our website: www.janaushadhi.gov.in .

PHARMA BUREAU

UNDER PHARMACEUTICALS & MEDICAL DEVICES BUREAU OF INDIA (PMBI)

(Department of Pharmaceuticals, Govt. of India)

E-1, 8th Floor, Videocon Tower, Jhandewalan Extn., New Delhi - 110055

Application for the Post of _____

1. Name of the Candidate :
2. Sex (Male/Female/Others) :
3. Father's/Mother's Name :
4. Age & Date of Birth :
5. Permanent Residential Address :

6. Present Mailing Address :

7. Contact No. & Email Id :
8. Nationality :
9. Marital Status :
10. Aadhar no./Pan No. : /
11. Languages Known :
Speak :
Write :



12. Educational Qualification (Starting from matriculation onwards):

S. No.	Course/Certificate/Diploma/Degree	Board/University	Year of Passing	Subjects (Main)	%age of Marks

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13. Work Experience (Starting from latest organization):

S. No.	Name of the organization	Type of organization (Govt. /PSU/ Pvt.)	Post held	Period			Job responsibilities	Total salary drawn per month
				From	To	Period in years & months		

14. Total Post Qualification Experience in Applied Post Profile (In Years):

15. Total Experience in Govt. Sector (If any) (In Years) :

16. Split up details of latest drawn salary :

17. Any two references (One from latest organization is must) :

18. Any other relevant information :

19. I, _____ S/o/D/o of Shri/Smt. _____ Certified that the above information is true and correct, and I shall provide originals as and when the Management desires. In case of any information furnished above is proved to be incorrect, I am liable to be terminated without any notice and suitable legal action shall be taken.

(Signature of the applicant)

Date:

Note: Resume in details may be attached.